

FA

LIBRAR

What are the opening hours of the Library?

During the academic year, the opening hours are:

- Monday-Friday, 8 am-10 pm
- Saturday-Sunday, 9 am-6 pm

Consult the [Opening Hours page](#) to find out the specificities by site and by holiday period or download the [UNIGE mobile application](#), which also allows you to see the number of workplaces available in real time. It offers other useful services (direct borrowing with your phone, management of your swisscovery account (loan, request, fees, etc.) with “push” notifications in the event of a delay, etc.

As a student, is it necessary to register at the Library to access its services? The multiservice card serves as a library card, but you have to register with SWITCH-Edu ID and swisscovery in order to borrow documents.

The detailed step-by-step registration procedure is available [at this link](#).

How many documents can I borrow and for how long?

You can borrow up to **100** documents, for **28 days***.

Documents are automatically extended 5 times, unless the document has been requested by another user.

** Restrictions may apply for certain documents or for certain users.*

What happens if I return documents late?

Documents not returned on time generate overdue fees that are common for the entire SLSP network:

- 1 day after loan term: free reminder
- 6 days after the free reminder: 1st paying reminder: 5 CHF per document
- 6 days after the 1st paying reminder: 2nd paying reminder: an additional CHF 5 per document
- 6 days after the 2nd paying reminder: 3rd paying reminder: an additional CHF 10 per document

Please note:

- For documents with a loan term shorter than 28 days, the deadline for reminders issuing is shortened accordingly.
- The account is blocked after the 3rd reminder.
- For lost or non-returned documents, a replacement fee applies.
- Fees owed are sent by email and payable by invoice only. It is no longer possible to pay these fees at the Library reception desks.
- [FAQs on billing by SLSP for fee-based swisscovery services](#)

How do I search for a document in swisscovery?

Consult the [swisscovery UNIGE Help](#) and do not hesitate to ask the librarians for a demonstration if necessary.

You can also register for [training courses](#).