



Applicant's name (first and last):

Event:

Name of the Event: Organised by: Type of event (conference/ workshop/ symposium/ ...): Brief description (and website, when available): Credit allocation (if announced by the organizers): Place: Date(s) / Duration in hours if less than a day: Communication type accepted: <input type="checkbox"/> talk <input type="checkbox"/> poster Title: Please mention Swiss Center for Affective Sciences in your acknowledgments and add the logo to your poster

Financing:

The total requested amount is	CHF
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Please do not make binding travel arrangements before approval by (in this order)

1. Your thesis supervisor – Name of thesis supervisor:

Signature: _____ Date: _____

2. Education & Training – CISA Administration

Granted amount: _____ Credit allocation: _____

Date: _____

Mandatory attachments:

- Proof of acceptance of talk/ poster. (If this is not available at the time of application, it will have to be submitted with the reimbursement application after the conference for the expenses to be reimbursed)
- A detailed budget of the required sum specifying each type of expense, and the supporting documents (e.g., print of flight quote, etc.)