

Executive training programme

Participant to executive training programmes application

PLEASE ATTACH THE FOLLOWING DOCUMENTS

- Curriculum vitae
- Letter of motivation
- Copy of your identity document
- Copies of your qualifications
- Proof of payment of the application fee of CHF 150.-

COMPLETED FILE

to be returned at least one month before the start of the programme

Université de Genève - Valais Campus
Center for Children's Rights studies
Ch. de l'Institut 18 – CH - 1967 Bramois, Switzerland
E-mail: mcr-secretariat@unige.ch

The information provided will be treated in the strictest confidence in accordance with data protection legislation.

Personal data

Please complete in block capitals

Ms./Mrs. Mr.

Surname/Family name: Maiden name:

First name: Middle name:

Date of birth (day/month/year):

Occupation:

Swiss nationality: yes no Canton: Nationality(ies)

MAILING ADDRESS
(tick one box only)

personal business

BILLING ADDRESS personal business

BUSINESS CONTACT DETAILS

Company/Institution:

Address:

Post code/City/Country:

Tel: Fax:

E-mail:

PERSONAL CONTACT DETAILS

Address:

Post code/City/Country :

Tel : Fax:

E-mail:

AVS

Since 2011, the enrolment number for students at Swiss universities is based on the AVS number.

AVS number:

If you do not have an AVS number (Swiss social security system), you will be allocated one by the University of Geneva. Please provide the following information in the event that your identification data (Last name, first name, date of birth) is not unique in the Swiss information system:

Surname/Family name of your father : First name of your father :

Surname/Family name of your mother: First name of your mother:.....

Education
PREVIOUS UNIVERSITY EDUCATION

Have you enrolled previously in a Swiss higher education institution? yes no

Swiss enrolment number (SIUS): -

If you are not able to provide your enrolment number, please give the name of the last higher education institution you attended in Switzerland. This will enable us to retrieve your enrolment number:

END OF STUDY LEVEL

- Federal Certificate of Competence (CFC)
- Vocational school-leaving certificate
- General school-leaving certificate / Baccalaureate (secondary)
- Bachelor/Master from University of Applied Sciences / University of Teacher Education
- Bachelor/Master/Doctorate from University or Federal Institute of Technology
- Other :

HIGHEST UNIVERSITY QUALIFICATION OBTAINED

University:

Country:

City:

Degree (type of certificate): Bachelor Master Postgraduate Certificate Ph D

Full title of qualification:

Start year: Year of completion :

Number of semesters : Number of ECTS crédits earned :

Knowledge of English Mother tongue Excellent Very good Good

Preferred writing language French English

Additional information
HOW DID YOU FIND OUT ABOUT THIS COURSE? (tick all that apply)

- Personal recommendation
- My company
- Education/careers adviser
- Newspaper advertisement => state which:
- University of Geneva brochure / Prospectus / Poster / Continuing education course catalogue
- University of Geneva continuing education website www.unige.ch/formcont
- Another website => state which:
- Direct enquiry to the University of Geneva
- E-mail advertising the course
- At a trade fair or show (e.g. Salon RH, Salon de l'Etudiant) => state which:
- Other:

OTHER EXPERIENCE OF CONTINUING EDUCATION OVER THE LAST TWO YEARS

Please include all types of education and training, including seminars, symposia, conferences, debates, etc.

No other experience of continuing education

Number of courses of one day or less (<8 hours):

Number of courses of more than one day (> 8 hours):

Number of award-bearing courses (Certificate/Diploma/Master of Advanced Studies, etc.): :

Additional information

EMPLOYMENT

Are you currently in employment?

- Yes, full-time
 Yes, part-time => Percentage worked :%
 No => because you are:
 Seeking employment
 On training leave
 Retired
 Other, please specify:

If you are not currently in employment, please complete the section below based on the last position in which you were employed.

Role (job title):

Level

- Self-employed
 Senior manager
 Middle manager
 Employee

Sector

- Self-employed business
 NGO
 Public administration or similar
 European organisation
 Association
 International organisation
 Private company

Size of company

- 1 employee
 2 to 10 employees
 11 to 50 employees
 51 to 100 employees
 101 to 500 employees
 501 to 1000 employees
 over 1,000 employees

The following three questions are optional, but help us get a better understanding of our students' situation. The data are kept confidential and are strictly used for statistical purposes.

Civil status: single married civil partner divorced separated widowed other

Number of children:

Birth place (Country; Canton if Switzerland; Departement if in France):

Comments:

Registration

- I would like to enrol as an auditor to the following executive training programme(s) and agree to pay the sum of CHF 2,300.- per programme on receipt of confirmation:

- Children's rights and childhood studies
 Child labour and education
 International children's rights law
 Children's rights and migration
 Child protection strategies and policies
 Children's rights policy implementation and monitoring
 Children's rights and criminal justice

CANCELLATION CONDITIONS

Any withdrawal before the start of the programme will incur an administration fee of CHF 400.-. Fees will be payable in full once the course has begun.

The information provided will be treated in the strictest confidence in accordance with data protection legislation.

Incomplete applications will not be considered.

By signing this form, you confirm that the information you have given is correct and complete.

Payment of application fee (CHF 150.-)

Name: Crédit Suisse SA

Account n°: 2440484-51-27

IBAN: CH58 0483 5244 0484 5102 7

BIC: CRESCHZZ80A

Clearing: 4835

Beneficiary: Université de Genève, Formation continue – CH-1211 Genève 4

Please include this reference number in your payment: FO6926/MCR

Date:Signature: