



Fact Sheet 2016-2017

Exchange Programme, Utrecht University School of Law
Faculty of Law, Economics and Governance
Utrecht University

Website	www.uu.nl/leg/internationaloffice	
Staff & Contact Details	<p><u>Exchange Coordinator</u> <u>South-Western</u> (France, Italy, Spain and Portugal) and non-Europe) Ms. Paula Banning Phone: +31 30 253 7548</p> <p><u>Exchange Coordinator</u> <u>(North/East Europe)</u> Ms. Cathelijne van Weelden Phone: +31 30 253 8498</p> <p><u>Support Officer</u> Ms. Vera Vos-Noot Phone: +31 30 253 7289</p>	<p>Email: internationaloffice.leg@uu.nl Phone: +31 30 253 7289</p> <p>Address: Utrecht University Faculty of Law, Economics and Governance International Office Janskerkhof 2-3 A 3512 BK Utrecht The Netherlands</p>
Application procedure	Students will receive an email with a link to an online application form after being nominated by their home university. Students are required to complete the online application and upload additional documents.	
Important deadlines	<p>Nomination deadline (by partner): Fall semester & Full year: 15 April 2016 Spring semester: 15 September 2016</p> <p>Application deadline (by student): Fall semester & Full Year: 1 May 2016 Spring semester: 1 October 2016</p>	
Academic Calendar	<p>Semester 1: September 2016 – February 2017 Semester 2: February 2017 – June 2017 http://students.uu.nl/en/leg/information-for-exchange-students-school-of-law</p>	
Academic Requirements	<p>For courses on Bachelor level: none for courses on introductory level, specific requirements for courses on elaborative and complex level are included in the course descriptions.</p> <p>For courses on Master level: at least three years of legal study (at Bachelor level).</p>	
Orientation Programme	Both the university as well as the faculty will organize an Orientation at the beginning of the semesters. More information will be available online (www.uu.nl/orientation) some weeks before the start of the semester. Attending the orientation is strongly recommended for all exchange students!	
Language of Instruction	English. Students who command the Dutch language are also entitled to enroll in courses taught in Dutch (as long as they meet the academic requirements)	
English Language Requirements	<p>The courses in the programme offered to foreign students are conducted in English. The reading materials are also in English. Therefore proficiency in the English language is expected and required. The Faculty of Law, Economics and Governance does not offer English language courses to foreign students. If a student needs extra language training, we advise him/her to prepare in their home country.</p> <p>Exchange students must show proof of sufficient knowledge of English. The required level of English proficiency differs between those students who will only do bachelor-courses and those students who are eligible for and want to do master-courses. See for more detailed information the website of the School of Law http://students.uu.nl/en/leg/information-for-exchange-students-school-of-law</p>	

Language courses	See www.babel.nl for more information
Course information	<p>A list of courses available for exchange students can be found here. The course catalogue is also available on that same page. Please be aware, in the second semester only a very limited number of Master courses will be available!</p> <p>Course registration will take place in May 2016 (Fall semester) and in November 2016 (Spring semester). All (prospective) exchange students will be informed about the procedure in due time. Any questions about the procedure should be send to studentdesk.law@uu.nl</p> <p>GPA information</p>
Mandatory Course Load	It is the student's responsibility to enrol in the number of courses he or she will need. Each course is worth 7,5 ECTS.
Housing	<p>See for information on accommodation: http://www.uu.nl/en/education/welcome-to-utrecht/to-do/arrange-housing</p> <p>Students should keep in mind that Utrecht University School of Law is located in the city centre, when choosing a room. There are a number of housing units which are located outside of the city centre, however they are perfectly reachable by public transport or by bike.</p> <p>Please note: Accommodation in Utrecht is very scarce and expensive. Students are strongly recommended to apply for accommodation through the housing agency SSH Short Stay. The SSH has reserved (furnished) accommodation for exchange students. University reserved accommodation can be rented for a fixed period only. See also http://www.sshxl.nl/en/international-studentstaff. Unfortunately, placement cannot be guaranteed.</p>
Health Insurance requirements	<p>For European students: The European Health Insurance Card is sufficient. For non-EU/EEA students: they must provide proof that they have adequate health insurance to obtain their entry visa/residence permit.</p> <p>For more information, see http://www.uu.nl/en/education/welcome-to-utrecht/to-do/insurance</p>
Visa information	<p>Students cannot apply for the visa on their own behalf; this needs to be initiated by Utrecht University!</p> <p>For more information: http://www.uu.nl/en/education/welcome-to-utrecht/to-do/entry-visaresidence-permit</p>
Estimated cost of living per semester	<p>More information: http://www.uu.nl/en/education/exchange-and-visiting-students/arriving-and-living/costs-of-living</p>