



CAS Accountability to Affected People (AAP)	
<b>Credits</b>	10 credits ECTS
<b>Dates</b>	8 April – 28 June 2024
<b>Format</b>	<p>Online (combination of self-study and live sessions). Live sessions are scheduled take place 1-2 times per week. All live sessions are in group and mandatory – Usually in early afternoon CEST.</p> <p><b><i>Online course requires 20-25 hours of dedicated work per week. We recommend that participants allow at least 50% of their time for the course and adapt their professional activity accordingly and with flexibility on working hours.</i></b></p>
<b>Language</b>	English
<b>Fees (excluding residential costs)</b>	<ul style="list-style-type: none"><li>• <b>Full price:</b> CHF 5'000</li><li>• <b>Partner rate (UNICEF, ICRC, MSF):</b> CHF 4'000 (20% discount)</li><li>• <b>Special Rate for Government and NGO/CBO Staff:</b> CHF 2'500. Available exclusively to staff from local and national NGOs, CBOs, and government employees in low/middle-income countries. Proof of local employment and salary required.</li></ul>
<b>Course Coordinators</b>	Dr. Erna Burai – <a href="mailto:erna.burai@unige.ch">erna.burai@unige.ch</a>

## CAS overview

### Short description

This certificate addresses the ambition of improving Accountability to Affected People (AAP) within the humanitarian sector. It discusses the components, conceptual underpinnings and practice of AAP in various contexts. It prepares participants to better realize the principle of accountability in their field of expertise, through familiarizing them with existing modalities and organizational practices of accountability and critically assessing these modalities' promises and limitations. This intensive online course, which culminates in a residential week in Nairobi, Kenya, is organised in partnership with UNICEF.

### Objectives of the course

At the end of the CAS, participants will have developed the relevant skills to design and adapt humanitarian strategies and projects related to AAP in line with the specificities of each context.

More specifically, participants will be able to:

- Define the AAP concept and relate it to other humanitarian values
- Explain the origins of the concept of AAP and discuss its boundaries
- Identify and juxtapose types of accountability (upward vs. downward; formal vs. informal, normative vs. operational etc.)
- Understand the philosophical, conceptual underpinnings of responsibility, accountability, and moral principles in humanitarianism
- Argue on the primary and secondary expected outcomes of AAP
- Differentiate the institutional ingredients of AAP
- Understand how organizational cultures impact accountability mechanisms on the local/ national/ regional and global level
- Plan and conduct the evaluation of the AAP strategy in a humanitarian project
- Appraise their project organization and team through the AAP lens
- Formulate evaluation strategies and tools adapted to their project/organization
- Design recommendations useful for their organization/project enhancing practically AAP

### Workload

Around 250 hours of work including:

- Synchronous live sessions (2-3 times per week)

- Asynchronous self-study activities (individual or group work activities, such as readings, interviews, podcasts, videos, in-class presentations, self-tests, case studies and simulation games, reflexive analysis, forum discussions etc.

## Structure of the CAS

### Module I: The origins and evolution of AAP

- Week 1: What is accountability to affected people (AAP)? (8-12 April 2024)
- Week 2: Accountability as a relationship (15-19 April 2024)
- Week 3: Collective accountability: Humanitarian practice today through accountability lenses (22-26 April 2024)

### Module II: Actors in AAP

- Week 4: Certifications and standards: building a culture of accountability (29-3 May 2024)
- Week 5: Accountability as leadership & the role of donors (6-10 May 2024)
- Week 6: Accountability in programming (13 – 17 May 2024)
- Week 7: Accountability and localisation (20-24 May 2024)

### Module III: Modalities and practices of AAP

- Week 8: Accountability as transparency: giving account (27 May – 31 May 2024)
- Week 9: Accountability as listening & participation: taking account (3 – 7 June 2024)
- Week 10: Accountability as response, adaptation & overview by affected communities (10 – 14 June 2024)
- Week 11: Preparing a final written assignment on an AAP-related dilemma or an AAP strategy formulated for their project/organization (17 – 21 June 2024)
- **Week 12: Residential session in Nairobi, Kenya** (24 – 28 June 2024)

## Prerequisites

### Audience

- Professionals in the humanitarian, development or social sector looking to improve the provision of humanitarian assistance through accountability lenses
- Professionals from any other sectors (private, academic, etc.) who wish to increase their understanding of the humanitarian field and develop their competence in accountability to affected people

### Distance Learning

- Broadband/high speed connection - 2.5 Mbps minimum.
- Please note that most weekly content and activities is accessible via phone, but a PC/laptop/tablet is preferred
- microphone and webcam

### Admission requirements

1. a university qualification (Bachelor's degree or equivalent)
2. at least three years of relevant professional experience in the humanitarian, development or social sector
3. excellent command of English