

**ACADEMIC YEAR 2023 - 2024 - SPRING SEMESTER
GENEVA SCHOOL OF ECONOMICS AND MANAGEMENT**

DATES / DEADLINES	PROCEDURES AND DEADLINES	WHAT YOU NEED TO DO?
19 February 2024	Start of Spring semester - First day of class	
19 February to 3 March 2024	Applications for validation/equivalence of previous successful university studies for Master's students	Complete the appropriate form on your intranet
28 February 2024	Application deadline for Bachelor candidates who, according to their nationality, are subject to a visa for entry into Switzerland of more than 90 days, according to the requirements of the Confederation (regardless of the current domicile, except residence permit in Switzerland valid at beyond April 30)	Via website: unige.ch/admissions
	Application deadline to GSEM Master programs	Refer to the information on the Faculty's website (Masters-Admissions)
	Application deadline to Complementary Certificate of Applied Statistics (CCSA) for all candidates.	Follow the registration procedure and submit their application online, via the UNIGE application portal.
11 March 2024	*Deadline for registration to Spring courses and exams (Bachelor and Master). Also applies to students enroled as Observers, students who are not enroled in a regular program, exchange students and students from other faculties. *Deadline for choice of "Orientation" for Bachelor student under 2018 Regulations	For regular students = register online. For observers, exchange, extra-faculty students = fill out the registration form found on website and hand in to GSEM Student Services or visit GSEM student Services directly.
28 March 2024	Last day of classes before Easter Holidays	
	Easter	
8 April 2024	Classes resume	
30 April 2024	Application for registration at the University of Geneva only for Bachelor candidates who are not subject to a visa for entry into Switzerland of more than 90 days, according to the prescriptions of the Confederation (regardless of the current domicile, except residence permit in Switzerland valid beyond April 30)	Via website: unige.ch/admissions
1 May 2024	Labor day (holiday)	
9 May 2024	Ascension (holiday)	
20 May 2024	Whit Monday (holiday)	
24 May 2024	End of Spring semester classes	GSEM Faculty
3 June 2024	Beginning of Spring exam session	GSEM Faculty
22 June 2024	End of Spring exam session	GSEM Faculty
2 July to 5 July 2024	Exam paper viewing according to the conditions announced by each teacher	Refer to information found on GSEM website (Students Services "exam" page)
latest 2 weeks after publication of grades	Deadline to withdraw from any course if possibility mentioned in the study regulations and according to conditions of the latter	Complete the appropriate form on your intranet
	Request for grade validation (from May/June exam session) for 2nd part Bachelor in Economics and Management and Master students	Complete the appropriate form on your intranet
21 July 2024	Deadline for registration to the August/September makeup exam session (2nd part Bachelor and Master). Also applies to students enroled as observers, those who are not enroled in a regular program, exchange students and students from other faculties.	For regular students = register online.
15 August 2024	Deadline for change of Faculty	Via the platform online: admissions.unige.ch (Login UNIGE)
16 August 2024	Deadline for "leave of absence" requests.	Complete the appropriate form, available at GSEM Student Services desk and on the website.
19 August 2024	Beginning of makeup exam session	GSEM Faculty
7 September 2024	End of makeup exam session	GSEM Faculty
latest 2 weeks after publication of grades	Deadline to withdraw from any course if possibility mentioned in the study regulations and according to conditions of the latter and requests to benefit from a third attempt (if the conditions are met)	Complete the appropriate form on your intranet
	Request for grade validation (from August/September exam session) for 2nd part Bachelor in Economics and Management and Master students	Complete the appropriate form, available at GSEM Student Services office 3287A and on the website.
16 September 2024	Official start of the academic year - first day of class	
17 to 20 September 2024	Exam paper viewing according to the conditions announced by each teacher	Refer to information found on GSEM website (Students Services "exam" page)