

**ACADEMIC YEAR 2022 - 2023 - FALL SEMESTER  
GENEVA SCHOOL OF ECONOMICS AND MANAGEMENT**

<b>DATES / DEADLINES</b>	<b>PROCEDURES</b>	<b>HOW TO DO?</b>
15 August 2022	Deadline for requesting a change in faculty Deadline for University readmission for registered students or ex-registered students Deadline for Bachelor applicants	<a href="https://admissions.unige.ch">Go to the Registrar's (Admissions) office at Uni-Dufour, 2nd floor or login via page admissions.unige.ch</a>
19 August 2022	Deadline for leave of absence requests	<a href="#">Complete the appropriate form on your intranet</a>
8 September 2022	Jeûne Genevois (holiday)	
12 September 2022	Welcome days	<a href="#">Welcome days UNIGE</a>
13-14-15-16 September 2022	Mathematics preparatory course	<a href="#">Read through the information available on the Faculty's website</a>
<b>19 September 2022</b>	<b>Official start of academic year - first day of class</b>	
19 September 2022	1st year Bachelor classes are cancelled and replaced by a mandatory information session	
20 September to 26 September 2022	Exam paper viewing according to the conditions announced by each teacher	<a href="#">Refer to information found on GSEM website (Students Services "exam" page)</a>
30 September 2022	Deadline for requesting a change in Faculty for Bachelor students who were enrolled at UNIGE during Spring semester and who sat the make-up exam session (present your transcript). Deadline for equivalency and/or validation requests, for studies succeeded previously followed for students who start their 1st or 2nd part of the Bachelor	<a href="https://admissions.unige.ch">Apply online on the platform: admissions.unige.ch (login UNIGE)</a>  Submit a request addressed to the Comité scientifique through GSEM Student Services
7 October 2022	Deadline for requesting a change in Faculty for 1st year Bachelor students (1st semester of University enrolment), without previous university studies and admitted unconditionally	<a href="https://admissions.unige.ch">Login via page admissions.unige.ch</a>
latest 3 weeks after publication of grades	Request for grade validation (from August/September make-up session) for 2nd part Bachelor in Economics and Management and Master students	<a href="#">Complete the appropriate form, available at GSEM Student Services office 3287A and on the website.</a>
<b>14 October 2022</b>	<b>Dies Academicus. Academic holiday, no class</b>	
<b>17 October 2022</b>	<b>Deadline for definitive registration to Fall and year-long courses and exams (Bachelor and Master). Also applies to students enrolled as Observers, students who are not enrolled in a regular program, exchange students and students from other faculties.</b>  <b>*Deadline for choice of "Orientation" for Bachelor student</b>	<b>For regular students = register online. For observers, exchange, extra-faculty students = fill out the registration form found on website and hand in to GSEM Student Services or visit GSEM student Services directly.</b>
<b>7 to 11 November 2022</b>	<b>Reading week</b>	Course review, essay writing and readings given under the supervision of teaching staff
Date to be set by SMAC	Deadline for submission of exchange study application (check out the Faculty's website).	Submit an application to the Service of academic mobility
30 November 2022	Application deadline to Complementary Certificate of Applied Statistics (CCSA) for all candidates.	<a href="https://unige.ch/admissions">Via the website unige.ch/admissions or for GSEM Students, complete the appropriate form, available at GSEM Student Services office and on the website.</a>
<b>23 December 2022</b>	<b>Last day of classes of the fall semester: The activities of December 24, 2021 will be provided at other times, as announced by each teacher.</b>	
<b>9 January 2023</b>	<b>Start of Fall exam session</b>	
20 January 2023	Deadline for leave of absence requests	<a href="#">Complete the appropriate form on your intranet</a>
<b>28 January 2023</b>	<b>End of Fall exam session</b>	
20 February - 24 February 2023	Exam paper viewing according to the conditions announced by each teacher	<a href="#">Refer to information found on GSEM website (Students Services "exam" page)</a>
latest 3 weeks after publication of grades of the fall semester	Deadline to withdraw from any course if possibility mentioned in the study regulations and according to conditions of the latter Request for grade validation (from August/September make-up session) for 2nd part Bachelor in Economics and Management and Master students	<a href="#">Complete the appropriate form on your intranet</a>  <a href="#">Complete the appropriate form on your intranet</a>