



Effective Date: 16 September 2024

1. Internship

PREREQUISITE

All core courses of the Master's program should be earned.

GUIDELINES

The internship is not mandatory and does not provide ECTS credits. The search for an internship position, work permit issues, etc., are the student's responsibility.

The internship may be linked to the Master Thesis. In that case, the internship should last a minimum of ten weeks. If needed, an **Internship Confidentiality Agreement** may be submitted online on the [GSEM Student Intranet](#). Consult the section entitled "Master Thesis/Internship/Traineeship," under "My studies." Information is available on the [GSEM website](#).

QUESTIONS

All questions may be sent to gsem-masters@unige.ch

2. Master Thesis

The study program for the Master of Science in Statistics includes a Master Thesis (with or without an internship) and is granted 30 ECTS credits. The Master Thesis is conducted under the supervision of one (or more) person(s) teaching in the program for the Master of Science in Statistics, who set the conditions under which the Master Thesis is to be composed. If linked to an internship, the internship supervisor is consulted.

PREREQUISITE

In order to submit the Master Thesis Project for approval by the Scientific Committee, all core courses of the Master's program must be acquired.

DEADLINE AND PROCESS

The student defines a Master Thesis Project through, or not, informal contacts with the Master program's teachers.

The project must be submitted to the Scientific Committee for the Master in Statistics by no later than the end of the fourth semester. Once confirmed by the Scientific Committee for the Master in Statistics, the project must be validated by the academic supervisor and, if necessary, by the internship supervisor.

The Scientific Committee approves the Master Thesis Project within a time period of 30 days maximum after the project deposit. If the project is considered incomplete, it is returned to the student for revision.

The Scientific Committee provides the student with comments and suggestions to improve the proposal. Then, the student is invited to revise the project no later than two weeks after receipt of the comments, by submitting a new Master Thesis Project announcement. If the project is considered inappropriate, the student is invited to submit a new project.

The student must make sure that the jury receives the manuscript early enough to be able to read it before the Master Thesis defense.

The Master Thesis should be submitted no later than eight weeks before the end of the fifth semester. The defense may take place outside of official examination periods.

Once the work is completed and in agreement with the Master Thesis Director, the Master Thesis defense needs to be organized, notably by setting a date. This organization is finalized online through the [GSEM Student Intranet](#).

REGISTRATION

To register for the Master Thesis, the student must follow the online process on the [GSEM Student Intranet](#), before or at the commencement of the Master Thesis. Consult the section entitled “*Master Thesis/Internship/Traineeship*,” under “*My studies*.”

GUIDELINES

For further details about the content of the Master Thesis Project, the content of the Master Thesis, as well as the documents to be provided within context of the oral defense, please consult the **Master Thesis Guidelines** for further details, which are available on the [GSEM website](#).

EVALUATION

The Master Thesis evaluation is organized independently from official exam sessions. The Master Thesis includes a public defense, except in specific circumstances, upon approval by the Scientific Committee. The jury is composed of at least two members, including the Master Thesis Director. If the Master Thesis is linked to an internship, one of the jury members may be the internship supervisor or their representative. The choice of the second jury member is at the discretion of the Master Thesis Director. The latter acts as jury president (or may designate a president among the jury members). Members of the defense jury should comply with Article 70, paragraph 2 of the University Statutes.

The grade is awarded for both the written document and the defense. If the Master Thesis is linked to an internship, the grade will include the internship supervisor’s assessment. Conditions of success are defined in the **Règlement d’études de de la Maîtrise Universitaire**, Article 17, *alinéa* 2. The grade will be communicated to the student only via the official transcript.

The final grade must be submitted by the Master Thesis Director on the last day of the exam session at the latest, as provided by the GSEM Academic Calendar.

If the grade is received after the last day of the exam session, the grade will be linked to the next semester if the student’s study timeframe allows it.

RETAKE PROCEDURE

If the student fails within the meaning of Article 17, paragraph 2 of the Program Regulations this provision applies to the second and last attempt.

QUESTIONS

All questions may be sent to gsem-masters@unige.ch

3. Mobility

Article 5 of the Study Regulations is applicable.

PREREQUISITE

In order to obtain authorization to undertake an exchange program, the student must have earned a minimum of 18 ECTS credits of compulsory courses by the time of the exchange semester.

For students who start their program before 2023–2024, the exchange program becomes possible from the program's third semester for a maximum of 24 ECTS credits.

For students who start their program in 2023–2024 and in 2024–2025, the exchange program becomes possible from the program's third semester for a maximum of 18 ECTS credits.

APPLICATIONS

All relevant information regarding applications, allocations, the study contract, the academic calendar, the verification/amendment of the learning agreement, the delivery of the official transcript, and the consequences of failing courses during the mobility stay are included in the **Mobility Guidelines**, which are available on the [GSEM website](#).

QUESTIONS

All questions may be sent to mobility-gsem@unige.ch