

**ACADEMIC YEAR 2024 - 2025 - FALL SEMESTER
GENEVA SCHOOL OF ECONOMICS AND MANAGEMENT**

DATES / DEADLINES	PROCEDURES	HOW TO DO?
July 2024	Start of the Mathematics preparatory course	Read through the information available on the Faculty's website
31 July 2024	Deadline for requesting a change in faculty Deadline for University readmission for registered students or ex-registered students Deadline for Bachelor applicants	Go to the Registrar's (Admissions) office at Uni-Dufour, 2nd floor or login via page admissions.unige.ch
16 August 2024	Deadline for leave of absence requests	Complete the appropriate form on your intranet
5 September 2024	Jeûne Genevois (holiday)	
9 September 2024	Welcome days	Welcome days UNIGE
13 September 2024	Welcome Session GSEM Master Students	Refer to information available on GSEM website (Student Services – Start of Academic Year)
16 September 2024	Official start of academic year - first day of class	
16 September 2024	1st year Bachelor classes are cancelled and replaced by a mandatory information session and workshops	Refer to information available on GSEM website (Student Services – Start of Academic Year)
17 to 20 September 2024	Exam paper viewing according to the conditions announced by each teacher	Refer to information found on GSEM website (Students Services "exam" page)
27 September 2024	Deadline for equivalency and/or validation requests, for studies succeeded previously followed for students who start their Master Deadline for validation of elective courses outside the study plan (for Masters in: Economics, Statistics, Business Analytics and for the Complementary Certificate in Applied Statistics, only)	Complete the appropriate form on your intranet
29 September 2024	Deadline for requesting a change in Faculty for Bachelor students who were enrolled at UNIGE during Spring semester and who sat the make-up exam session (present your transcript). Deadline for equivalency and/or validation requests, for studies succeeded previously followed for students who start their 1st or 2nd part of the Bachelor	Apply online on the platform: admissions.unige.ch (login UNIGE) Submit a request addressed to the Comité scientifique through GSEM Student Services
6 October 2024	Deadline for requesting a change in Faculty for 1st year Bachelor students (1st semester of University enrolment), without previous university studies and admitted unconditionally	Login via page admissions.unige.ch
latest 2 weeks after publication of grades of the fall semester	Deadline to withdraw from any course if possibility mentioned in the study regulations and according to conditions of the latter and requests to benefit from a third attempt (if the conditions are met) Only for the Bachelor Request for grade validation (from August/September make-up session) for 2nd part Bachelor in Economics and Management and Master students	Complete the appropriate form on your intranet Complete the appropriate form on your intranet
11 October 2024	Dies Academicus. Academic holiday, no class	
14 October 2024	*Deadline for definitive registration to Fall and year-long courses and exams (Bachelor and Master). Also applies to students enrolled as Observers, students who are not enrolled in a regular program, exchange students and students from other faculties. *Deadline for choice of "Orientation" for Bachelor student	For regular students = register online. For observers, exchange, extra-faculty students = fill out the registration form found on website and hand in to GSEM Student Services or visit GSEM student Services directly.
4 to 8 November 2024	Reading week	Course review, essay writing and readings given under the supervision of teaching staff
28 November 2024 (12:30)	Deadline for submission of exchange study application	Submit an application to the UNIGE Academic Exchange Office (check out the UNIGE Academic Exchange Office website).
30 November 2024	Application deadline to Complementary Certificate of Applied Statistics (CCSA) for all candidates.	Via the website unige.ch/admissions or for GSEM Students, complete the appropriate form, available at GSEM Student Services office and on the website.
20 December 2024	Last day of classes of the fall semester: The activities of December 24, 2021 will be provided at other times, as announced by each teacher.	
13 January 2025	Start of Fall exam session	
17 January 2025	Deadline for leave of absence requests	Complete the appropriate form on your intranet
1 February 2025	End of Fall exam session	
11 to 21 February 2025	Exam paper viewing according to the conditions announced by each teacher	Refer to information found on GSEM website (Students Services "exam" page)
latest 2 weeks after publication of grades of the fall semester	Deadline to withdraw from any course if possibility mentioned in the study regulations and according to conditions of the latter and requests to benefit from a third attempt (if the conditions are met) Only for the Bachelor Request for grade validation (from August/September make-up session) for 2nd part Bachelor in Economics and Management and Master students	Complete the appropriate form on your intranet Complete the appropriate form on your intranet