

EXCHANGE STUDENTS

Administrative information



Welcome

It is with a great pleasure that we would like to welcome you to the University of Geneva.

Founded more than 450 years ago, it represents one of the biggest University of Switzerland.

As to the Faculty of sciences, it is classified among the best for its excellence in research and his state-of-the-art education.

This document, for the exchange students, will help you identify the different people you can reach for your interrogations.

It also contains information susceptible to facilitate your journey in our Institution, as well as a map of the different buildings of the University.

We wish you all the best for your future studies.

General Information

A welcome session for exchange students is organised, by the International affairs service, on the Friday prior to the beginning of each official academic semester.

This welcome session covers:

- Courses
- Student card
- Free French classes
- Internet access
- Libraries
- Cultural and sport activities
- Residence permit
- Bank account
- Insurance

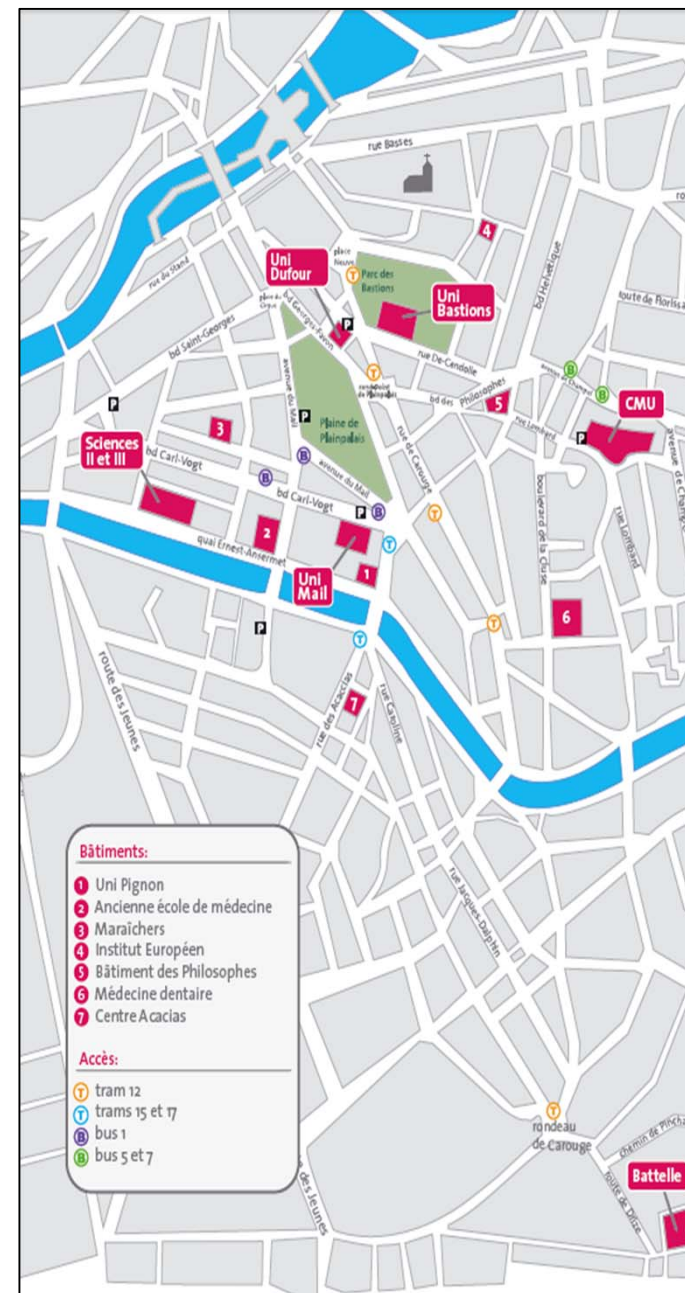
In addition, the UNIGE organises Welcome Days at Uni Dufour and Uni Bastions the week before the beginning of the academic semester:

⇒ <https://www.unige.ch/etudiants/welcomedays>

For any complementary information, please go on the webiste of the University dedicated to International Affairs:

⇒ <https://www.unige.ch/international/en/>

Map of the Buildings of UNIGE



International Affairs Team

Head of Mobility Team

Daniela Sauge
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Email : Daniela.Sauge@unige.ch

Incoming European Student Coordinator

Arnaud WAEBER
Tel : +41 22 379 90 87
Email : Arnaud.Waerber@unige.ch

Incoming Extra-european Student Coordinator

For International Exchange
Claire GIORDANO
Tel : +41 22 379 89 73
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Exchange Counsellor - Guichet Mobilité in Uni Mail

Isabelle DE VINCK
Tel : +41 22 379 80 86
Email : Guichetmobilite@unige.ch
Opening hours : From 10h-13h
Closed during the summer holidays !

Important Dates

Autumn Semester

Beginning of courses	Mid-September
Registration for exams	Beginning of November
End of courses	End of December

Spring Semester

Beginning of courses	Mid-February
Registration for exams	Mid-March
End of courses	Beginning of June
Registration for resits	Mid-July

You can find the exact dates on this page:



<https://www.unige.ch/sciences/fr/informationspratiques/dates>

Course and exam registration

Registration to courses: You don't have to do this step.

Registration to exams:

As an exchange student, you need to define a study plan with your UNIGE counsellor. Please fill in the form that is available if you follow this steps on our website:

[Faculty of science](#) > [Student area](#) > [Student office](#) > [Forms to download](#) > [Study plan for mobility student](#)

This form will also be your exam registration form. Make sure it is duly completed and signed by yourself and your exchange counsellor. The form has to be returned to the student office not later than the end of the exam registration period.

Exchange Counsellor

Section of Mathematics

Professeur Bart VANDEREYCKEN

Bart.Vandereycken@unige.ch

Department of Computer Sciences

Professor Stéphane MARCHAND-MAILLET

Stephane.Marchand-Maillet@unige.ch

Section of Physics

Professor Domenico DELLA VOLPE

Domenico.DellaVolpe@unige.ch

Section of Chemistry and Biochemistry

Doctor Didier PERRET

Didier.Perret@unige.ch

Section of Biology

Doctor Audrey BELLIER

Conseil-etu-biolo@unige.ch

Section of Earth and Environmental Sciences

Professor Rossana MARTINI

Rossana.Martini@unige.ch

Section of Pharmaceutical Sciences

Professor Gerrit BORCHARD

Gerrit.Borchard@unige.ch

Department of Astronomy

Professor Daniel SCHAERER

Daniel.Schaerer@unige.ch

Anthropology and Archaeology

Professor Anne MAYOR

Anne.Mayor@unige.ch

Useful Contacts

Faculty of science

Academic advisor

Doctor Xavier CHILLIER
Academic-Advisor-Sciences@unige.ch

Student office

Office 0003
Sciences III
Boulevard d'Yvoy 4
1205 Genève
Tel: ++41 22 37 96661/62/63
Email: Secretariat-Etudiants-sciences@unige.ch
Opening hours for students:
Every morning from 9h30 to 12h00
Tuesday and Thursday: from 14h00 to 16h00

Pôle Santé Social

Opening hours:
Monday to Friday: 9h-12h and 14h-16h
Closed Tuesday and Friday afternoon!
4 rue De-Candolle
1204 Genève 4
3rd floor

Bureau des logements et restaurants universitaires

Tel : + 41 22 379 77 20
logements@unige.ch
Rue des Battoirs 7
1211 Genève 4

Admissions office

The office is open from Monday to Friday: 10h30 to 13h
Tel : +41 22 379 71 11 et +41 22 379 77 39
Online platform: <https://admissions.unige.ch/kayako/>
Uni-Dufour
Bureau 222 (2nd floor)
24 rue Général Dufour
1211 Genève 4