

EMERGENCY PLANNING ACTION IN THE EVENT OF INCIDENTS IN THE P2 LAB.



SPILLAGE OF INFECTIOUS MATERIAL WITHOUT RELEASE OF AEROSOLS		
1. ALARM	- Biosafety Officers : Curran Joseph	Tel. 022 379 57 99 079 413 85 08
	Schmolke Mirco	Tel. 022 379 43 60 033 784 42 27 84
	- Project manager	According to the list
	- Health & Safety Engineer Maciejewski Audrey	Tel. 022 379 10 58
	- Inform internal security	Tel. 022 379 1222
	⇒ Who telephones ?	
	⇒ Where was infectious material spilled ?	
	⇒ What was spilled ?	
	⇒ How many people are affected ?	
2. SECURE	⇒ Employees should not leave the affected area if possible.	
	⇒ The most effective way of dealing with the incident is to : <ul style="list-style-type: none"> • keep calm • confine the contaminated area • disinfect or decontaminate with disinfectant according to SOP or hygiene plan 	
	⇒ All-clear from the laboratory Biosafety Officers or their deputies	
	⇒ Enter the incident and any injuries in the laboratory and/or health log book, as applicable	
3. ACT	⇒ In the event of injuries, complete the report sheet for laboratory incidents	

SPILLAGE OF INFECTIOUS MATERIAL WITH RELEASE OF AEROSOLS		
1. CLEAR THE DANGER AREA	⇒ Immediately evacuate all people from the danger area.	
	⇒ Employees who might have been affected should, if possible, decontaminate themselves immediately; otherwise, they should remain in a separate room to prevent any further spread of the organisms.	
2. ALARM	- Biosafety Officers : Curran Joseph	Tel. 022 379 57 99 079 413 85 08
	Schmolke Mirco	Tel. 022 379 43 60 033 784 42 27 84
	- Project manager	According to the list
	- Health & Safety Engineer Maciejewski Audrey	Tel. 022 379 10 58
	- Inform internal security	Tel. 022 379 1222
	⇒ Who telephones ?	
	⇒ Where did the incident occur?	
	⇒ What was released ?	
	⇒ How many people are affected?	
3. SECURE	⇒ Seal off the room, switch off the ventilation, wait 60 min.	
	⇒ Decontaminate people	
	⇒ Disinfect the room as instructed by the Laboratory Manager according to SOP or hygiene plan	
	⇒ Disinfect contaminated equipment etc.	
	⇒ Issue the all-clear for the room after checking that it has been decontaminated	
4. ACT	⇒ Complete report sheet for laboratory incidents	

INJURIES		
1. ALARM	- Project Manager	According to the list
	Emergency number for ambulance	144
	- Biosafety Officer Curran Joseph	Tel. 022 379 57 99 079 413 85 08
	Schmolke Mirco	Tel. 022 379 43 60 033 784 42 27 84
	- Health & Safety Engineer Maciejewski Audrey	Tel. 022 379 10 58
	- Inform internal security	Tel. 022 379 1222
	⇒ Who telephones ?	
	⇒ Where are there injured people?	
	⇒ What happened ?	
	⇒ How many people are affected?	
2. ACT	⇒ Give first aid.	
	⇒ Remove gloves and any laboratory clothing.	
	⇒ Wash hands and injured areas of skin.	
	⇒ Disinfect with hand disinfectant or 70% ethanol.	
	⇒ Complete report sheet for laboratory incidents.	

WATER (involving the spread of organisms)		
1. ALARM	Biosafety Officers : Curran Joseph	Tel. 022 379 57 99 079 413 85 08
	Schmolke Mirco	Tel. 022 379 43 60 033 784 42 27 84
	- Project Manager	According to the list
	- Health & Safety Engineer Maciejewski Audrey	Tel. 022 379 10 58
	- Inform internal security	Tel. 022 379 1222
	⇒ Who telephones ?	
	⇒ What happened ?	
	⇒ How much water escaped ?	
2. SECURE	⇒ Protect material and equipment.	
	⇒ Shut off the main supply lines.	
	⇒ Clean and decontaminate surfaces.	
	⇒ Decontaminate the waste-water installations.	

TJO STEPS 12.2020

IMPORTANT
These safety instructions must be known BEFORE an event occurs.